

Author Guidelines

GENERAL

FORUM⁺ publishes Dutch and English-language contributions that result from original research in the arts. Aside from the traditional scientific articles, the editorial staff welcomes various types of contributions such as visual essays, reflective essays, podcasts or interviews. FORUM⁺ also publishes reviews. This is how FORUM⁺ provides a platform for the multiplicity of manifestations that shape research in the arts.

FORUM⁺ exclusively publishes original contributions, i.e. contributions that have not been published elsewhere in the same form or language.

FORUM⁺ is recognised as a peer-reviewed journal by the Flemish Academic Bibliography for the Social Sciences and Humanities (VABB-SHW).

All contributions are subjected to peer review. They are assessed by the editorial staff as well as an advisory editor with relevant, specific expertise in the field. The editorial staff may accept a contribution provided that the author realises a number of improvements. The editorial staff encourages open dialogue between author and editor and trusts that a constructive interchange enhances the publication's overall quality. Feedback may be given through a report addressed to the author, a letter or a conversation.

1. LENGTH

- Length of a short text is 1,500 to 2,500 words, notes included.
- Length of a long text is 3,000 to 6,000 words, notes included.
- Length of a review is 1,000 to 1,500 words.
- A visual essay comprises six A4 pages (i.e. three spreads): 210 x 297 mm + 3 mm bleed.

2. FORMAT AND PROCEDURE

Contributions to FORUM⁺ are sent digitally to art&research@ap.be or nele.wynants@uantwerpen.be.

Text files (doc, docx, rtf – no pdf) should be as clean as possible, which means:

- make italics and other such adjustments through function keys, no separate font;
- make indentations through tabulators, not an accumulation of spaces;
- use pagination and disable automatic hyphenation;
- use single spacing and Times New Roman size 12.

Visual essays or their outlines can be sent in pdf format, provided that the text and the images are also supplied in additional, separate files.

- Images should be decent in size and quality (preferably 210 x 148 mm, 300 dpi, in jpg or tiff format).
- A visual essay should at least include: a title, a short introduction and the author's biography (see 3.) delivered in text format.

Podcasts are submitted in an audio format and are published online on the FORUM⁺ website.

In addition to the audio file, an article or box text should be submitted in text file to accompany the podcast in the printed version of our journal. A podcast should at least include: a title, a short introduction, a box text and the author's biography (see 3.) delivered in text format.

3. TITLE, ABSTRACT, KEYWORDS AND BIOGRAPHY

All contributions include a title and a subtitle, placed at the top along the left margin. Below, the author's name is set. Reviews should also include a title (not the title of the book reviewed).

Authors are asked to provide the following additional information alongside their contribution (except for reviews). If so desired, authors can download and use a template from the website <http://www.forum-online.be/publicceer-in-forum>.

- A short introduction (abstract) of 50 to 75 words.

More and more often, Flemish theatre is confronted with the accusation that it is 'too white' at all possible levels: from its internal organisation to the choice of actors and the repertoire. In this contribution, Erwin Jans makes a plea for reading non-western theatre texts. He looks into several Arabic adaptations of Oedipus, situating them in a wider cultural and political context, thus enabling them to shine a new light on the western adaptations as well.

- Approximately three keywords
- Approximately three biographic lines about the author (in third person), affiliation and email address. No titles are mentioned in the biography.

Wendy Morris is a Belgian-based visual artist and animated film-maker. Morris has a doctorate in the arts from LUCA School of Arts and the University of Leuven (KUL, Belgium). She is a professor in contemporary arts at KUL and teaches artistic research at LUCA in Brussels.
wendy.morris@luca-arts.be

- One or two leads per article: a sentence or part of a sentence that is singled out typographically from the text, compelling the reader's attention.

4. LANGUAGE AND PREFERRED SPELLING

Dutch-language contributions are written using the preferred spelling as outlined in the latest editions of *Woordenlijst Nederlandse Taal* or *Van Dale*. English-language contributions use British spelling (not American spelling), as outlined by Oxford Dictionaries.

5. SUBTITLES AND PARAGRAPHS

- For longer texts, the use of subtitles is recommended. Subtitles are not numbered.
- Indent the first line of a new paragraph.

6. QUOTES

- Use single quotation marks '...' around run-in quotes, and double quotation marks "... " around a quote within a quote.
- Quotes exceeding three lines in length are set in block quotations:

A block quotation is indented one tab from both the left and right text margins. Block quotations are not surrounded by any quotation marks. Insert one blank line before and one after a block quotation. You should not end a paragraph with a block quotation. The text after the block quotation begins without indentation.

- Quotes that are not written in Dutch, German, French or English need to be accompanied by a translation set in an endnote.
- Comments of your own are added in square brackets [...], omissions are marked by round brackets (...).

7. ABBREVIATIONS

- The body text should not contain any abbreviations. In the notes, common abbreviations are allowed (e.g., etc., i.e., ...).
- Dates and page numbers are written in full: 1609-1621 and pp. 503-504 (not 1609-21 or pp. 503-4).
- Use the abbreviations BC and AD, without periods, to indicate dates. BC always follows the year, but AD may follow or precede the year (e.g. 400 BC, 500 AD, AD 450).

8. NUMBERS

- Numbers below twenty, tens and round numbers above ten are written in full (e.g. hundred, three hundred, thousand, fifteen hundred, and so on).
- Exact numbers, objective and factual information (such as weights, measures, and dates) and numbers above twenty are written in numerals.
- Thousands have commas (e.g. 12,000 or 2,500).
- Ordinal numbers are written in full (e.g. second, fourth, sixth, ninth, and so on).
- Percentages are indicated using a number and the percentage sign % without a space (e.g. 25%).

9. TITLES, PROPER NAMES AND GEOGRAPHICAL NAMES: ITALICS AND CAPITALS

Titles of books, magazines, productions etc. are italicised, as are words and concepts that are the subject of discussion, words in a foreign language (that are not included in the Oxford Dictionaries), words that are not generally accepted, and words that are stressed.

- *Le nozze di Figaro, A Tale of Two Cities, Raga I, Zero Degrees, Hamlet, etc.*

The title of a poem or story from a collection or anthology is written in double quotation marks, while the collection's title is italicised.

- "Ysrael" is a short story from the collection *Drown* by Junot Díaz.

Names of companies, societies, orchestras, organisations etc., both domestic and abroad, are **not** italicised:

- Flemish Opera, B'rock, Het Firmament, Les Ballets C de la B, The Orchestra of the Age of Enlightenment, Blauwe Maandag Compagnie, Académie Royale de Musique, The Opera of the Nobility etc.

Personal names are written in full the first time they are mentioned (first and last name), while the last name alone is used afterwards. In the Netherlands, 'De' and 'Van' in some last names are set in lower case when succeeding a first name, initials or another last name. In Belgium however, legislation provides that 'De' and 'Van' must always keep the form cited in the birth register. Authors in the Netherlands mentioning Belgian names are requested to apply Belgian capitalisation rules.

- Willem de Wolf (NL), Clara van den Broek (B),
- De Wolf, van den Broek

Foreign names are preferably written in their original language, unless an established translation is commonly used:

- Mark Antony
- Louis the Great

Foreign geographical names in English:

- For spelling of foreign geographical names that have a generally accepted English-language translation, see [The Concise Dictionary of World Place-Names](#) (third edition).
- If no English translation exists, the original name is used (local language).

10. ACRONYMS

- Acronyms are written in capitals without periods, e.g. IAML, CEGESOMA.
- When introducing an acronym for the first time, the full name is added in round brackets. Inversely, the full name may be followed by the corresponding acronym in round brackets, e.g. IAML (International Association of Music Libraries) or International Association of Music Libraries (IAML).

11. NOTES

FORUM+ uses endnotes (not footnotes). Endnotes are

- appended sparingly.
- used for bibliographical references (see 12.) and for vital clarifications.
- inserted using the 'endnote' function in your word processor.
- always referred to in the text by a number following the punctuation mark.

12. BIBLIOGRAPHIC REFERENCES IN ENDNOTES

FORUM+ applies the MLA style for bibliographical references in endnotes (*MLA Handbook*, eighth edition). Detailed examples are available in the MLA Formatting and Style Guide through this weblink: <https://owl.english.purdue.edu>

In a review, a full bibliographical reference to the reviewed book / CD / DVD / concert / exhibition / theatre, opera or dance performance should be detailed below the title. For books, also include the ISBN.

Book: Laver, Mark. *Jazz Sells: Music, Marketing, and Meaning*. Routledge, 2015.

Article: Brouwers, Toon. "Play Macbeth. Van de koude oorlog in Praag naar een sublieme catharsis in Antwerpen." *Forum+ voor Onderzoek en Kunsten | for Research and Arts*, vol. 23, no. 2, 2016, pp. 36-45.

Collection of works: Lesage, Dieter. "Art, Research, Entertainment." *Teaching Art in the Neoliberal Realm. Realism versus Cynicism*, edited by Pascal Gielen & Paul De Bruyne, Valiz, 2012, pp. 113-127.

Article on website: Vande Veire, Frank. "I Love Art, You Love Art, We All Love Art. This is Love." *Yang*, vol. 39, no. 2, 2003, pp. 169-182, www.yangtijdschrift.be, last consulted 6 Sept. 2016.

Edited book: De bruyn, Els & Johan Pas, editors. *AND/AS. Art and/as Research at the Royal Academy of Fine Arts Antwerp*. Jap Sam Books, 2016.

Archive resources: Streuvels, Stijn. "Brief aan Emmanuel De Bom." 22 April 1927, Letterenhuis, S935/B.

CD: Van Loo, Bart. *Chanson: een gezongen geschiedenis van Frankrijk*. Klara, 2011.

DVD: *Pina: Dance, Dance, Otherwise We Are Lost*. Production Wim Wenders. Cinéart, 2011.

Website: "AP Hogeschool Antwerpen." AP Hogeschool Antwerpen, www.ap.be. Last consulted 24 April 2014.

Online video: "Marketplace 76 by Jan Lauwers & Needcompany." *YouTube*, uploaded by NEEDcie, 10 Dec. 2012, www.youtube.com/watch?v=YwtOMlgNgyl, last consulted 6 Dec. 2016.

Exhibition: *Heilige boeken*. Hendrik Conscience Heritage Library, Antwerp. 19 September 2014 - 21 December 2014. Exhibition.

Theatre Performance: *Beckett Boulevard*. By de KOE, by/with Peter Van den Eede, Natali Broods and Willem de Wolf. Bronks, Brussels. 23 January 2017. Theatre.

Opera: *Parsifal*. By Richard Wagner, production Romeo Castellucci. La Monnaie Brussels. 20 February 2011. Opera.

Dance Performance: *Hunter*. By Damaged Goods, chor. Meg Stuart. deSingel, Antwerp. 15 January 2015. Dance.

Bibliographical references already mentioned in a previous endnote can be referred to in abridged form:

- Lesage, p. 114.
- De bruyn & Pas, p. 5.
- Van Loo, track 4.
- Wenders, 94'.

13. ILLUSTRATIONS

In order to add visual appeal to FORUM+, authors of articles or essays are requested to provide at least two general, accompanying illustrations. Our designer eventually decides which illustrations will be entered.

- All illustrations are to be supplied digitally (scan or digital photograph). Images should be decent in size and quality (preferably 210 x 148 mm, 300 dpi, in jpg or tiff format).
- The editorial staff trusts that authors order the chosen images and settle the copyright themselves. In case you do not personally own the image or its copyright or have not obtained permission by the copyright holder for open access publication, the image will not be considered. Images available on the internet are rarely of acceptable quality, or free of copyright.
- Images are accompanied by a brief caption containing, depending on relevance, the photographer, the source or the copyright holder.

For reviews, we urge the author to provide an image of the reviewed book / CD / DVD. Images that accompany a reviewed exhibition / concert / theatre, opera or dance performance may also be supplied, if feasible and relevant.

14. CONTACT

Please contact our editorial staff for any further questions:

- Editorial office: art&research@ap.be
- Editor-in-chief: nele.wynants@uantwerpen.be